***Academic Year 2021/2022***

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| **Student** | **Last name(s)** | **First name(s)** | **Date of birth** | **Nationality**[[1]](#endnote-1) | **Sex [M/F]** | **Study cycle**[[2]](#endnote-2) | **Field of education** [[3]](#endnote-3) |
|       |       |       |       |  |       | 215 Music and Performing Arts |
| **Sending Institution** | **Name** | **Erasmus code**[[4]](#endnote-4)**PIC Code** | **Address** | **Country** | **Contact person name**[[5]](#endnote-5)**; email; phone** |
| Conservatorio di Musica “S. Giacomantonio” di Cosenza | I COSENZA 03950646076 | Portapiana87100Cosenza | Italy | Prof. Emanuele CardiTel: +39 0984 76627 - fax: +39 0984 29224e-mail: erasmus@conservatoriocosenza.it |
| **Receiving Institution**  | **Name** | **PIC code** | **Address** | **Country** | **Contact person name; email; phone** |
| University of Kansas | 921143623 | 1530 Naismith Dr. – 446 Murphy Hall – Lawrence, KS | USA | Prof. Robert Walzel – robert.walzel@ku.edu |
| **Before the mobility**

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|  | ***Table A - Traineeship Programme at the Receiving Organisation***  |
| **Planned period of the mobility: from [month/year]** **to [month/year]**  |
| **Traineeship title:**  |
|  **Number of working hours per week:**  | **Traineeship in digital skills[[6]](#footnote-1): Yes** **[ ]  No** **[ ]**  |
| **Detailed programme of the traineeship:**      |
| **Knowledge**, **skills and competences to be acquired by the end of the traineeship (expected Learning Outcomes):**      |
| **Monitoring plan:** |
| **Evaluation plan:**      |
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| The level of **language competence[[7]](#footnote-2)** in       [*indicate here the main language of work*] that the trainee already has or agrees to acquire by the start of the mobility period is: *A1* [ ]  *A2* [ ]  *B1* [ ]  *B2* [ ]  *C1* [ ]  *C2* [ ]  *Native speaker* [ ]  |

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| ***Table B – Commitment of the Sending Institution before the mobility***  *Please use only one of the following boxes:***Recognition linked to the Traineeship Programme**1. The traineeship is **embedded in the curriculum** and upon satisfactory completion of the traineeship, the institution undertakes to:

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| Award             ECTS credits (or equivalent)[[8]](#footnote-3)  |
| Give a grade based on: Traineeship certificate [ ]  Final report [ ]  Interview [ ]  |
| Record the traineeship in the trainee's   | Transcript of Records Yes [ ]  (mandatory)   |
| Diploma Supplement (mandatory if sending institution in EHEA) Yes [ ]  No [ ]  |
| Europass Mobility Document: Yes [ ]  No [ ]  |

2. The traineeship is **voluntary** and, upon satisfactory completion of the traineeship, the institution undertakes to:

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| Award ECTS credits (or equivalent): Yes [ ]  No [ ]  |  If yes, please indicate the number of credits:       |
| Give a grade: Yes [ ]  No [ ]  | If yes, please indicate if this will be based on: Traineeship certificate [ ]  Final report [ ]  Interview [ ]  |
| Record the traineeship in the trainee's  | Transcript of Records: : Yes [ ]  No [ ] Diploma Supplement (mandatory if sending institution in EHEA) : Yes [ ]  No [ ] Europass Mobility Document: : Yes [ ]  No [ ]  |

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| ***Table B – Commitment of the Programme Country Institution regarding*** **Accident insurance for the trainee**

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| The Programme Country Institution will provide accident insurance to the trainee (if not provided by the Receiving Organisation): : Yes [ ]  No [ ]  | The accident insurance covers: - accidents during work-related travel: : Yes [ ]  No [ ] - accidents on the way to or from work: : Yes [ ]  No [ ]  |
| The Programme Country Institution will provide liability insurance to the trainee (if not provided by the Receiving Organisation): Yes [ ]  No [ ]  |

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| ***Table C - Receiving Organisation***

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| The Receiving Organisation will provide financial support to the trainee for the traineeship: : Yes [ ]  No [ ]  | If yes, amount (EUR/month):       |
| The Receiving Organisation will provide a contribution in kind to the trainee for the traineeship: : Yes [ ]  No [ ] If yes, please specify: …. |
| The Receiving Organisation will provide accident insurance to the trainee (if not provided by the Programme Country Institution) : Yes [ ]  No [ ]  | The accident insurance covers: - accidents during work-related travel: Yes [ ]  No [ ] - accidents on the way to or from work: Yes [ ]  No [ ]  |
| The Receiving Organisation will provide liability insurance to the trainee (if not provided by the Programme Country Institution): Yes [ ]  No [ ]  |
| The Receiving Organisation will provide appropriate support and equipment to the trainee: Yes [ ]  No [ ]  |
| Upon completion of the traineeship, the Organisation undertakes to issue a Traineeship Certificate within 5 weeks after the end of the traineeship. |

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| ***Commitment***By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Sending Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period. |
| **Commitment** | **Name** | **Email** | **Position** | **Date** | **Signature** |
| Student |       |       |       |       |  |
| Responsible person at theSending Institution[[9]](#endnote-10) | Prof. Emanuele Cardi | erasmus@conservatoriocosenza.it | Vice director |       |  |
| Responsible person[[10]](#endnote-11) at theReceiving Institution |       |       |       |       |  |

1. **Nationality:** country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-1)
2. **Study cycle:** Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8). [↑](#endnote-ref-2)
3. **Field of education:** The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) available at <http://ec.europa.eu/education/tools/isced-f_en.htm> should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution. [↑](#endnote-ref-3)
4. **Erasmus code**: a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries. [↑](#endnote-ref-4)
5. **Contact person**: person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution. [↑](#endnote-ref-5)
6. 8 **Traineeship in digital skills:** any traineeship will be considered as such when one or more of the following activities are practised by the trainee: digital marketing (e.g. social media management, web analytics); digital graphical, mechanical or architectural design; development of apps, software, scripts, or websites; installation, maintenance and management of IT systems and networks; cybersecurity; data analytics, mining and visualisation; programming and training of robots and artificial intelligence applications. Generic customer support, order fulfilment, data entry or office tasks are not considered in this category. [↑](#footnote-ref-1)
7. **Level of language competence**: a description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr> [↑](#footnote-ref-2)
8. **ECTS credits or equivalent**: in countries where the "ECTS" system it is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in all tables by the name of the equivalent system that is used. A web link to an explanation to the system should be added. [↑](#footnote-ref-3)
9. **Responsible person at the Receiving Institution**: the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document. [↑](#endnote-ref-10)
10. **Responsible person at the Sending Institution**: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document. [↑](#endnote-ref-11)